

Annual District Notifications Master Document

2024-2025 School Year

Minnesota and Federal Statutes require that we provide annual notifications to district residents and students regarding the following topics. If you have any questions regarding these topics, please contact the identified personnel or the district office at (218)384-4274.

Safety Notices

Annual Asbestos Notification

During the past school year and continuing into the 2024-2025 school year the following asbestos management plan activities have been completed, pursuant to the Environmental Protection Agency 40 CFR Part 763- "Asbestos Containing Materials in Schools; Final Rule and Notice." Removal activities were performed over the 2021-2022 year in accordance with construction plans. There are no asbestos abatement activities scheduled for the 2024-2025 school year other than periodic surveillance inspections.

Notification of Asbestos Locations for Short-Term Workers (Electricians, Plumbers, etc.)

Annual training of District Personnel

Wrenshall School District has contracted through the Institute for Environmental Assessment (IEA) to provide Environmental, Health and Safety consulting services. The complete Asbestos management plan can be located by Jeff Pesta, Interim Superintendent. Any questions concerning this notice or an explanation of our Asbestos Management Plan can be directed to Jeff Pesta or Taylor Dickinson with IEA at (218) 410-9521.

Indoor Air Quality

The Wrenshall Public School will follow EPA guidance to provide indoor air quality through proactive strategies and quick response to any indoor air quality issues. Families can also request information about school facility construction, maintenance and housekeeping practices, professional chemicals used, lab courses which may produce chemicals, mold, and Heating Ventilation and Air Conditioning (HVAC) related information to determine the extent to which school activities may contribute to any symptoms a student may be experiencing. The District Indoor Air Quality contact person is Jeff Pesta, Interim Superintendent.

Lead Testing of Drinking Water

Minnesota Statute (M.S. 121A.335) requires public schools to test for lead in water every five years and to make the results available to the public. Wrenshall School District has conducted and continues to conduct Lead in Drinking Water testing per the Minnesota Department of Health guidelines. The next scheduled tests will occur during the 2024-2025 school year. There are currently no water sources within

the district exceeding EPA standards. For more information on Wrenshall School District's lead reduction program and testing results, please contact Jeff Pesta, Interim Superintendent.

Pesticide Use Notice

All Minnesota schools are required to inform families and school employees that they may request to be notified prior to pesticide application on school property (M.S. 121A.30 Pesticide Application at Schools). Pesticides include chemicals which are used to control insects, weeds, rodents or other pests as defined by law. ISD 100 contracts with a pest control firm that implements a method referred to as "Integrated Pest Management". This method attempts to minimize the use of pesticides by using traps and baits, and applying pesticides only if those methods are unsuccessful. A site inspection is completed initially and if necessary, an application may be conducted in areas where pests are prevalent. If it is determined after inspection that it is necessary to apply pesticides at a site, the families, students, and employees at that site will be notified. Statute requires that you be informed about the long-term health effects on children from application of such pesticides or the class of chemicals to which they belong and may not be fully understood. If you would like to be notified about pesticide applications or have questions about the district's integrated pest management, please contact Jeff Pesta, Interim Superintendent.

Student Accident Insurance

The Affordable Care Act (ACA) has significantly impacted the ways that families pay for healthcare. The introduction of exchanges for purchasing health insurance, medical assistance and flexible options for employer provided health plans have created unique circumstances. Many families have found that some events requiring urgent or emergency medical response have considerable out of pocket costs. This is particularly true for injuries or incidents in school settings. The District does carry sufficient liability coverage; however, it does not cover accidental student injury under many circumstances. Parents are encouraged to review their own insurance coverage and consider the options available to them for supplemental coverage.

Academic Notices

Assessments

A district or charter school must publish on its website a comprehensive calendar of standardized tests to be administered in the district or charter school during that school year. The calendar must provide the rationale for administering each assessment and indicate whether the assessment is a local option or required by state or federal law. The calendar must be published no later than October 1.

Procedure for Opting Out of State Testing

Wrenshall Public School limits assessments to those that are actively used by instructional staff to personalize student learning. School districts must notify parents of the Minnesota Department of Education form regarding state academic standards, assessments, and the parents' right to not have their

child participate in the state and locally required academic assessments. [Minn. Stat. 120B.31, Subd. 4a](#)
A description of each assessment administered and the forms to opt out of testing can be found on the District website at <https://www.isd100.net/testing>.

Educational Rights of Homeless Children and Youths

In accordance with the McKinney-Vento Homeless Response Act children meeting the criteria of homeless, displaced, or unaccompanied students have the right to attend the regular Wrenshall PK-12 program. Those students will be provided comparable services to other students including transportation, educational, and meals. Homeless students shall not be stigmatized by school personnel. The Homeless or Displaced Student liaison for the Wrenshall Public School is Jeff Pesta, Interim Superintendent. The Minnesota State Homeless Education Coordinator may be contacted at 651-582-8579 or MDE.HomelessEd@state.mn.us.

Special Services Programs

The Wrenshall Public School and the Northern Lights Special Education Cooperative provide support to students through a full range of special service programs. Students with special needs may be provided services in the regular classroom, through individualized instruction in a resource room, in special classes, in special day schools, or in residential programs or hospitals.

A team of regular and special education personnel works with parents to determine the type of education best fitted to meet the learner's individual needs. For those students who qualify, an Individualized Education Program (IEP) is developed cooperatively between parents and school staff. State of Minnesota and federal funds, as directed by Public Law 108-446, and the Individual with Disabilities Education Improvement Act of 2004 are used to help support these special programs. Parents and community members may review applications, reports, and evaluations of district activities supported by these funds. For general information, or if you suspect that your child (age birth through 21) may be in need of special services, please contact your child's principal or early childhood education coordinator.

Home School Requirements

Minnesota Statutes M.S. 120A.22 to A.26 & 121A.15 require the person responsible for providing instruction to a child to submit the Minnesota Compulsory Instruction Report to the superintendent of the school district in which the student resides. The report is available from the Minnesota Department of Education or the district office.

The full Compulsory Attendance Report is due to the district office by October 1 of the first year and the Letter of Intent to Continue is required each subsequent year. Students between the ages of seven and sixteen must be reported in attendance at a school or they are subject to Minnesota truancy laws. Home schooled students that are not reported by October 1 are not eligible to receive state educational funds.

Post Secondary Enrollment Options Act (PSEO)

Postsecondary Enrollment Options (PSEO) is a program that allows public and nonpublic students in 10th, 11th and 12th grades to earn college credit while still in high school, through enrollment in and successful completion of college nonsectarian courses at eligible postsecondary institutions. Students generate both college credit and high school credit by successful completion of the course. Most PSEO courses are offered on the campus of the postsecondary institution; some courses are offered online. Each participating college or university sets its own admissions requirements for enrollment into the PSEO courses. Eleventh and 12th-grade students may take PSEO courses on a full- or part-time basis; 10th-graders are eligible to enroll in PSEO on a more limited basis. Students must meet the PSEO residency and eligibility requirements and abide by participation limits specified in Minnesota Statutes, section 124D.09.

To assist the District in planning, a pupil must inform the District by October 30 or May 30 of each year of the pupil's intent to enroll in postsecondary courses during the following academic term. A pupil is bound by notifying or not notifying the District by October 30 or May 30. More information is available at the MDE website <https://education.mn.gov/mde/fam/dual/pseo/>. Inquiries regarding PSEO for Wrenshall High School students can be directed to the licensed school counselor Erik Holter, eholter@isd100.org

USDA Public Notification System

School districts that receive Federal assistance from the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) must implement a public notification system to inform applicants, participants, and potentially eligible persons of program availability, program rights and responsibilities, the policy of nondiscrimination, and the procedure for filing a complaint. The public notification system must include information on (1) program availability; (2) complaint information; and (3) nondiscrimination statement (nondiscrimination statement must appear on all food and nutrition service information materials and sources, including websites.

U.S. Department of Agriculture, *Guidance on Civil Rights Compliance and Enforcement* (with authority from [7 C.F.R. 15.3](#))

Questions about Wrenshall food service can be directed to Renae House, rhouse@isd100.org.

Vocational Opportunities

Wrenshall High School offers a variety of vocational opportunities through Career and Technical Education (CTE). These opportunities are offered to all students regardless of race, national origin, sex, or disability. Admission to specific courses is determined by grade level, and in some circumstances completion of prerequisite courses. Course offerings can be viewed at the high school website <https://eholter.wixsite.com/wrenshall>

The district has designated the following individuals to coordinate compliance with Section 504 of the Rehabilitation Act of 1973 and Title IX of the Education Amendments Act of 1972.

High School Counselor: Erik Holter, eholter@isd100.org

High School Section 504 Coordinator: Danielle Arneson, darneson@isd100.org
Title IX Coordinator: Jeff Pesta, jpesta@isd100.org

Student Data Privacy

Pursuant to the requirements of state and federal law: Family Education Rights and Privacy Act (FERPA) & Minnesota Data Practices Act M.S. 13.02 Protection of Pupil Rights Amendment (PPRA), the following constitutes the Wrenshall Public School annual notification to parents and students regarding data privacy practices.

Privacy Rights: Educational records that identify or could be used to identify a student other than directory information, are not released to members of the public without the written permission of the parent or guardian of the student or of a student, age 18 or older, or if the student attends a post-secondary institution.

Directory Information: In Wrenshall School programs directory information may include the following categories; Student's and parent/guardian's names, student's date of birth, most recent educational agency or institution and field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, dates of attendance, grade level, enrollment status, and athletic physical examination expiration date.

Parents and guardians or students age 18 or older may request that the District not release any information to the public including directory information in accordance with [Minn. Stat. 13.32, subd. 5](#)

Passive consent is given to photographs, video recordings, or other visual representations for school-approved publications, yearbooks, newspapers, public presentation and web pages, unless the parent/guardian or eligible student has requested in writing otherwise.

Inspection of Records: Parents or a student, age 18 or older, may request to inspect and review any of the student's educational records except those which are, by state and federal law, made confidential. Copies of the record may be obtained at a reasonable fee.

Challenge of Accuracy of Records: A parent or a student, age 18 or older who believes that specific information in the student's educational record is inaccurate, misleading, incomplete, or violates the privacy or other rights of the student may request the school district amend the record in question in accordance with district policy 515.

Transfer of Records to Other Schools: The school district forwards educational records of students to other schools in which a student seeks or intends to enroll upon request of that school. A parent or adult student may request and receive a copy of the records that are transferred. The district does not routinely notify parents prior to the transfer.

Complaints of Non-Compliance: Parents or adult students who believe that there has been a violation of the rights accorded them, may submit written complaints to the Family Education Rights and Privacy Act Office, U.S. Department of Education, Washington, D.C. 20201.

Student Data Privacy and Technology Notice

Within 30 days of the start of each school year, a school district must give parents and students direct and timely notice, by United States mail, e-mail, or other direct form of communication, of any curriculum, testing, or assessment technology provider contract affecting a student's educational data. The notice must:

- (1) identify each curriculum, testing, or assessment technology provider with access to educational data;
- (2) identify the educational data affected by the curriculum, testing, or assessment technology provider contract; and
- (3) include information about the contract inspection and provide contact information for a school department to which a parent or student may direct questions or concerns regarding any program or activity that allows a curriculum, testing, or assessment technology provider to access a student's educational data.

A school district must provide parents and students an opportunity to inspect a complete copy of any contract with a technology provider. [Minn. Stat. 13.32, subd. 13\(h\)](#)

Student Rights Related to Locker Searches

The student locker policy is disseminated to parents and students through the Board approved Student Handbook in compliance with [Minn. Stat. 121A.72](#).

"School lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school authorities must provide notice of the search to students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials."

Background Checks

All Wrenshall Public School employees and regular or overnight trip volunteers are subject to a criminal background check prior to interacting with students.

Military Recruiters

Federal (P.L. 114-95, Section 8028) and state laws (M.S. 13.32) require that all school districts provide U.S. Military recruiters, upon their request, with the name, address and telephone number of all 11th and 12 grade students within 60 days of the request. A parent or a non-dependent adult student may request that the information not be provided. If you do not want a student's directory information released to a military recruiter, you must specifically deny access in writing to the school principal.

Minnesota Student Survey: In accordance with the PPRA the district provides notice of its intent to partner with the Minnesota Departments of Education, Corrections, Health, Human Services and Public Safety to administer the Minnesota Student Survey every three years. This survey has been the most comprehensive source of data about the health and well-being of students in Minnesota for the last 30 years. The next survey will be conducted between January and May 2025. Participation is optional, but encouraged. A comprehensive notification letter will be distributed to families prior to the local administration of the survey.

This review of the data privacy rights of students in the educational records of the Wrenshall Public School is intended only to be a summary of the provisions of the district policy and applicable state and federal law. All district policies are available for review on the district website

<https://www.isd100.net/policies>

Questions about policy should be addressed to the District Office.